

## SAFEGUARDING CONCERNS PROCEDURE

**You have been told or made aware of concerns about a child or young person.**

E.g. alleged abuse, poor practice or concerns about their safety, welfare and wellbeing.

Has the child/young person been harmed, at risk of harm or in need of immediate medical attention?

Yes

**Call 999 for Emergency Services.**

Follow all instructions provided to safeguard the child/young person.

In a medical emergency if onsite paramedics are available call them for assistance after you have called 999.

Record and report all actions taken to safeguard the child/young person to the Designated Safeguarding Lead at the event.

No

**Is this a Youth Sport Trust event/activity following the Youth Sport Trust Child Safeguarding Policy and Procedures?**

Yes

**Complete the Youth Sport Trust Safeguarding Incident Report Form**

Report the concerns to the Youth Sport Trust Event Safeguarding Lead as soon as possible.

The Youth Sport Trust Event Safeguarding Lead will determine and record all actions and plans to safeguard the child/young person.

The Youth Sport Trust Event Safeguarding Lead will report to the Youth Sport Trust Lead/Deputy Safeguarding Officer.

No

Record and report your concerns immediately to the Designated Safeguarding Lead at the school/other partner organisation.

The Designated Safeguarding Lead at the school/other partner organisation will determine and record all actions and plans to safeguard the child/young person.

Report all actions taken with the school/partner organisation to safeguard the child/young person to the Youth Sport Trust Lead/Deputy Safeguarding Officer as soon as possible after the event.