

Safeguarding Strategy Group (SSG) Terms of Reference

The role of the Safeguarding Strategy Group (SSG) is to oversee, champion and support the charities approach to safeguarding and promoting the welfare and wellbeing of everyone at the Youth Sport Trust.

1. Purpose

- 1.1 The SSG will ensure the Youth Sport Trust meets its responsibilities and commitment to safeguard children and young people. Ensuring the Youth Sport Trust is compliant with the NSPCC Child Protection in Sport Unit (CPSU) annual review requirements for safeguarding and protecting children in sport.
- 1.2 The SSG will ensure the Youth Sport Trust meets its responsibilities and commitment to safeguard adults. Ensuring the Youth Sport Trust is complaint with the requirements of the Ann Craft Trust safeguarding adults in sport framework.
- 1.3 The SSG will ensure the Youth Sport Trust is complaint with the safeguarding requirements of the Charity Commission and the ISO9001 quality management system.
- 1.4 The SSG will monitor, develop, implement, and regularly review the Youth Sport Trust Safeguarding Policies, Procedures and associated guidance ensuring they are compliant with the charities statutory responsibilities, legislation, government and good practice guidance.
- 1.5 The SSG will identify, review and ensure the Youth Sport Trust provides accredited and quality assured safeguarding training and continued professional development opportunities.
- 1.6 The SSG will manage and promote shared ownership and integration of the annual Safeguarding Implementation Plan ensuring actions are completed and reported to the Youth Sport Trust Board of Trustees, Child Protection in Sport Unit and the Ann Craft Trust.
- 1.7 The SSG will champion, support and embed safeguarding and promoting the welfare and wellbeing of children, young people and adults across all areas of the Youth Sport Trust.

2. Profile of the Group

2.1. Membership will comprise of:

- 2.1.1 Assistant Director HR and Safeguarding (Lead Safeguarding Officer)
- 2.1.2 National Learning Academy Manager (Deputy Safeguarding Officer)
- 2.1.3 Head of Youth Leadership
- 2.1.4 National Events Manager
- 2.1.5 Independent Safeguarding Consultant

The SSG reserve the right to invite individuals or accept requests to attend SSG meetings from individuals outside of the core membership shown above, for the purpose of sharing their knowledge, expertise and feedback to support the SSG and the Youth Sport Trust's approach to safeguarding.

Individuals may include (but not be limited to) the Board Welfare and Safety Champion, Youth Board members, other Youth Sport Trust personnel. In addition, the SSG reserve the right to invite safeguarding expertise from external organisations and / or partners where this



an identified need for such support which will benefit the Youth Sport Trust approach to safeguarding children, young people and adults.

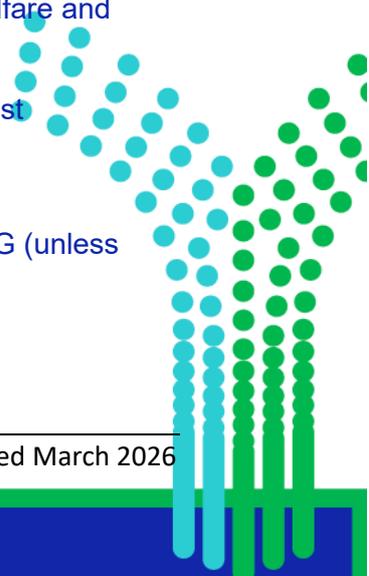
Membership at each meeting will reflect the content of the agenda. A quorum for every decision is a minimum of three of the five core members of the SSG.

3. Roles and Responsibilities

- 3.1 The Youth Sport Trust Lead Safeguarding Officer will coordinate meetings and provide information and support to the group, as required.
- 3.2 The agenda and any supporting information will be sent one (1) week before the meeting.
- 3.3 All members of the SSG will undertake the CIMSPA endorsed Safeguarding at the Youth Sport Trust eLearning within one month of appointment.
- 3.4 A minimum of three members of the SSG will have completed Youth Sport Trust approved Safeguarding and Protecting Children training, any relevant refresher modules and the CPSU Time to Listen training workshop.
- 3.5 A minimum of one member of the SSG will have completed the NCFE accredited Lime Culture Safeguarding Leaders Development Programme.
- 3.6 A minimum of three members of the SSG will have completed the Ann Craft Trust Safeguarding Adults in Sport and Activity Advanced training.
- 3.7 All members will proactively engage and contribute to the purpose of the SSG championing safeguarding and promoting the safety, welfare and wellbeing of everyone at the Youth Sport Trust.
- 3.8 All members will proactively share, update and cascade information to the SSG, their teams and the Safeguarding Champions.
- 3.9 All members will undertake or contribute to act in an onsite and/or offsite safeguarding role at a Youth Sport Trust event/activity.

4. Principles

- 4.1 The safety, welfare and wellbeing of everyone sits at the heart of the Youth Sport Trust from the activities and events directly delivered to those we deliver with our partners. The SSG will actively encourage and promote our safeguarding policies, procedures, and associated guidance to everyone involved.
- 4.2 The SSG is accountable through the Chief Executive Officer and Board Welfare and Safety Champion.
- 4.3 The SSG is empowered to make decisions on behalf of the Youth Sport Trust in relation to the safety, safeguarding, welfare and wellbeing of everyone involved at the charity.
- 4.4 All matters discussed are confidential and not for disclosure outside the SSG (unless agreed in advance by the SSG).
- 4.5 The SSG will meet in person or online a minimum of ten (10) times a year.



- 4.6 The Board Welfare and Safety Champion will be provided with updates from the SSG either verbally or in written form (as practicable).
- 4.7 The Board Welfare and Safety Champion to act as the link between the SSG and the Board, promoting safeguarding at a strategic level, supporting a culture of listening and ensuring safeguarding is prioritised and resourced across the charity.

5. Key Tasks

- 5.1 To promote shared ownership and integration of the Safeguarding Implementation Plan. Ensuring safeguarding and protecting children, young people and adults is prioritised across all teams and embedded in Youth Sport Trust policies, procedures, guidance and working practices across the charity.
- 5.2 The SSG will review and monitor the safeguarding policies, procedures and associated guidance on an annual or biennial basis or as necessary should an urgent need be identified.
- 5.3 The SSG will ensure the Trust provides accredited and quality assured safeguarding training and continued professional development (CPD) opportunities. This may include but not be limited to reviewing and developing existing training and CPD and reviewing and trialling new training and CPD.
- 5.4 The SSG will consider data shared by the Lead Safeguarding Officer and the Case Management Group. This may include identifying a need for further development of safeguarding policy, procedures, guidance, training, and any other support needs.
- 5.5 The SSG will consider, review and provide safeguarding feedback to the Board on matters referred to the SSG through the Board Welfare and Safety Champion. Such matters to include, but not be limited to, new working areas, priorities and strategies and changes to existing working areas, priorities and strategies.
- 5.6 The SSG will engage and meet with the Safeguarding Champions across the charity bi-monthly to share safeguarding information, updates and best practice for the Champions to cascade to their teams.
- 5.7 The SSG to consider, review and act on innovative ideas, feedback, concerns, and challenges raised by the Safeguarding Champions. This could include but not be limited to the development of new or existing safeguarding policies, procedures, associated guidance and training across the charity.
- 5.8 The SSG to provide regular reports to the Board identifying key areas of discussion and action and any other information related to safeguarding children, young people, and adults across the charity.

