

YST School Membership

Terms and Conditions 2021-22



GENERAL

Glossary

'**Membership benefit(s)**' refers to all resources (online, digital and hard copy), professional learning, workshops, events, newsletters, development manager and consultancy visits included within a membership package or purchased as separate, individual items.

'**YST**' is Youth Sport Trust.

Membership period

The YST school membership ("membership") period runs from 1 September to the 31 August each year and can be accessed for a set annual fee (relative to your chosen membership level), regardless of what point in the year you join. We encourage you to join as early as possible within the membership period to fully maximise it.

Renewals

Individual member schools

Membership will be automatically renewed on an annual basis towards the end of the summer term unless you inform us otherwise **before 19 June**. Invoices will be issued in July and cannot be cancelled. Payment must be made in full by **11 September** before renewed memberships will be activated.

Cluster member schools

If your membership is part of a group (cluster) of schools, your membership will be renewed through your Cluster Co-ordinator, after discussions with their YST Development Manager.

Terms of use

The YST encourages all schools to maximise their membership. Our team will provide support and will send regular reminders in our newsletters. Please note the following:

- Membership benefits will not be available to access until full payment has been received
- Membership benefits that have not been used by 31 August are non-refundable and cannot be transferred or rolled over.

Prices

We reserve the right to increase the cost of membership packages and YST products throughout the academic year. Please note that this does not affect organisations that have already purchased a membership package or YST product prior to the price increase coming into effect.

Payment

Payment can be made via invoice or credit/debit card.

Invoices are produced approximately 72 hours after the order has been placed online and payment is due within 30 days of the invoice date. Any physical resources purchased, in addition to a membership will be dispatched within 28 days of receipt of payment. If payment is not made within 30 days of the invoice date, YST shall reserve the right to

claim interest on the overdue amount at 8% per annum above the Base Lending Rate of the Bank of England, calculated on a daily basis from the due date until the date that the payment is made.

Please contact us on 01509 226688 or email membership@youthsporttrust.org if you have any queries.

Communications

If your contact information changes, please let us know. Please inform your Regional Support Assistant directly or email the membership team at membership@youthsporttrust.org

Data Protection

YST is committed to keeping your personal data safe and secure. All personal data will be processed in accordance with our [Privacy Notice](#), in compliance with all applicable UK data protection legislation. You will be given the option to select any marketing preferences and will have the option to opt-out of communications at any time, other than those directly connected with your school's YST membership.

MEMBERSHIP BENEFITS

Coaching Workshops

Membership provides access to 15 coaching workshops (virtual sessions). Access to these sessions will be provided to members who have paid their invoice and registered to the specific sessions. Zoom links (or equivalent) to sessions must not be shared with anyone outside of the school that has purchased membership. The YST reserve the right to remove anyone from a session who they believe is not entitled to a place.

Community of Practice

Members will have access to five virtual sessions and one regional face-to-face session. These sessions will allow schools to showcase best practice and network with other schools. The sessions will be tailored for relevant school stages and there will be (at least) two sessions for special schools.

Consultancy Calls

If you have a consultancy call as part of your package, this will be with either a YST member of staff or a member of YST's Learning Academy. If the call is with a member of YST's Learning Academy, then this will be in the form of a zoom call.

YST must receive at least four weeks' notice for booking a consultancy call and any notice to cancel must be received at least one week in advance of the call. Please note that it is your responsibility to ensure that this written notice has been received.

Unforeseen circumstances

In unforeseen circumstances, we accept that some membership benefits may have to be cancelled or rescheduled by YST at short notice. We pledge to only do this only as a last resort and will work with you to reduce any impact.

Due to the unpredictable and ongoing situation with COVID-19, this may result in some unavoidable disruption to services or necessitate alternative delivery of some membership benefits. However, please be assured that YST is committed to undertaking all reasonable endeavours to ensure you receive the full value of your membership package.

Intellectual property

“Intellectual property” shall mean all intellectual property rights, including (without limitation) patents, trademarks, service marks, trade or business names, goodwill, confidential information, database rights, rights in designs, copyrights, and all inventions, know-how, and all similar and analogous rights.

All intellectual property rights associated with membership, including but not limited to all materials provided in relation to membership and any membership benefit, shall remain the property of the YST. You agree not to reproduce, sell, hire or copy such materials in whole or in part and not to use such materials, except for the purposes of personal reference and school development, without signed consent from the YST.

The YST will grant member schools a royalty-free, non-transferable, non-exclusive licence to use the YST Member logo, in accordance with the YST brand guidelines as updated and made available to member schools from time to time, for the duration of the membership period only.

Annual Conference

If your membership package includes a YST conference and/or dinner place as a benefit, this place must be booked by the 31 January 2022. If the place has not been booked by this date, YST reserve the right to re-allocate this place by gifting it back to the school sport network, in furtherance of its mission as a charity committed to improving every child’s life through sport and physical activity.

It has not yet been determined how the 2022 Youth Sport Trust conference will be delivered. We reserve the right to make alternative provision in place of this benefit, where it has been purchased as part of a package or as an additional member benefit. We will keep all affected members updated as our planning and the COVID-19 situation progresses.

Face-to-face training, workshops, athlete mentor, consultancy visits (“Session”)

These Sessions are any CPD bought in addition to your membership package, either as a single school or as part of a group of schools.

Objectives

It is your responsibility to ensure that all delegates fully understand the Session objectives. If you need support, please email membership@youthsporttrust.org or contact your Regional Support Assistant.

Bookings

If you purchase a Session, our Membership Team will always endeavour to support you with your booking and help you to source what you need, e.g. a tutor, athlete mentor or consultant. To be able to do so, however, we ask that you give a minimum of eight weeks' notice, i.e. between the date of booking and the session date.

All Session delivery costs must be covered locally (e.g. venue and refreshments). The Session content and tutor, athlete mentor or consultant will be supplied by the YST.

Athlete Mentor visits are subject to availability and will be allocated on a first-come, first-served basis.

Consultancy visits will be arranged between yourself and your regional YST Development Manager. Please ensure you have several dates available for these visits.

Cancellation and Rescheduling

We accept that from time to time it may be necessary for you to cancel or reschedule a Session. Notice to cancel or reschedule a Session must be submitted to the YST

in writing, from your school's membership lead contact. Please note that it is your responsibility to ensure that this written notice has been received.

The notice period required for cancelling or rescheduling a Session is a minimum of two weeks before the Session delivery is due to take place. To enable us to cover our administration costs, cancellations given with less than two weeks' notice may be subject to a charge as YST are liable to still pay the tutor at this point.

For the avoidance of doubt, you will retain responsibility for informing your delegates/ schools of the Session cancellation or rescheduling. YST shall not be liable for any loss, liability, costs, damages or expenses arising from such cancellations or rescheduling.

If the YST are unable to service a Session, the Session will be rescheduled if possible, within fourteen days, or the full cost of the Session will be refunded.

All rescheduled Sessions must be delivered before the end of the academic year and can only be rescheduled once.

Delegate numbers

The standard minimum number of delegates for a workshop or face-to-face training is 8 and the maximum number is 25. A second deliverer will be required for more than 25 delegates, to ensure a high-quality experience for all delegates and therefore charges will apply. Please note that venue restrictions may also apply.

Please contact your Regional Support Assistant or email membership@youthsporttrust.org for further information.

Athlete Mentor Visits

The Athlete Mentor team is made up of past and present athletes who have all competed at an elite level within their chosen sport and many have experience of major events, including Olympic, Paralympic and Commonwealth Games, as well as World and European Championships. Athletes are deployed regionally, and it is with regret that we are unable to allocate named athletes on request.

Amendment Log

Version	Date	Change	Made by	Approved by
1	-	Original	H Whittam	J Massey
2	17/04/19	General Updates for 2019/20 membership	H Whittam	J Massey
3	23/04/21	General updates for 2021/22 membership	H Whittam	J Massey