

Quality Mark: Creating Your New Account

As you have purchased Quality Mark as either as part of a Youth Sport Trust membership or on its own, please read this guide on how to create your account to access our new Quality Mark platform.

Please note: once your purchase has been activated, you will only be able to create your Quality Mark account the next day. If your school does not appear in the box highlighted in Step 2 below by the next working day, please contact membership@youthsporttrust.org

Creating your account

This process should take no more than 5 minutes and allows you to link your account directly to your school. Please note that only one account can be created per school; it may be worth ensuring that login details are accessible to staff within your school who also require access to your Quality Mark dashboard.

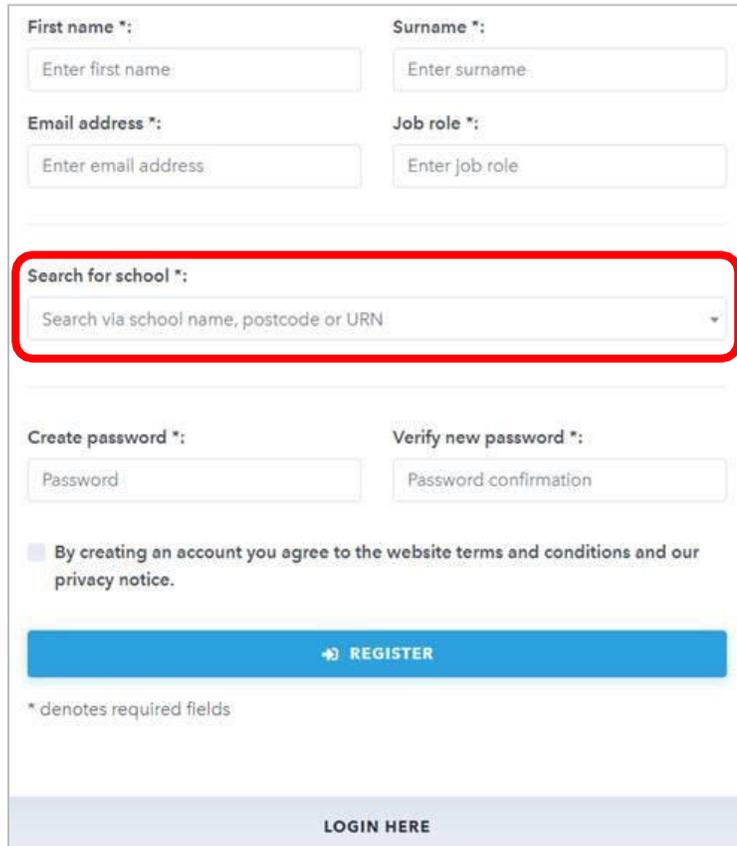
- To access your Quality Mark dashboard, please [follow this link](#) and click the 'Sign Up' button at the top of the homepage:



A NATIONALLY RECOGNISED BADGE OF EXCELLENCE FOR PE AND SCHOOL SPORT.

Creating your account

- This will take you directly to the registration page, where you will need to enter the following details to create your account:



The registration form contains the following fields and elements:

- First name *:** Text input field with placeholder "Enter first name".
- Surname *:** Text input field with placeholder "Enter surname".
- Email address *:** Text input field with placeholder "Enter email address".
- Job role *:** Text input field with placeholder "Enter job role".
- Search for school *:** A dropdown menu with a red border, containing the text "Search via school name, postcode or URN".
- Create password *:** Text input field with placeholder "Password".
- Verify new password *:** Text input field with placeholder "Password confirmation".
- By creating an account you agree to the website terms and conditions and our privacy notice.**
- REGISTER** button with a right-pointing arrow.
- * denotes required fields
- LOGIN HERE** link at the bottom of the form.

Creating your account

- The 'search for school' box shown above is where your school will appear as you type. Please ensure you select the correct school – we would advise searching by URN or postcode if your school name is similar to other schools across the country.
- If you have any issues registering or logging into the Quality Mark site please contact membership@youthsporttrust.org