

 YOUTH SPORT TRUST	Appendix III	Document Number: YSTBToR01c
	YST Board Delegation of Authority	Document Owner: F&G Director Version number: 3 Updated: April 2020 Review by: March 2022

Expenditure	Limits	Approval	Comments
Purchases	< £500k	Local YST Management	See YST'S QP4 Purchasing Procedure and QI1 Purchasing Threshold Table
	> £500k	Director of Finance & Governance, Chief Executive and Chair	
Expenses	< £10k	Local YST Management	See YST Travel and Subsistence Policy
	> £10k	Director of Finance & Governance, Chief Executive and Chair	
Capital Expenditure	> £100k	Director of Finance & Governance, Chief Executive and Chair	
Customer Contracts	> £2m	Chief Executive and Chair	
	Posts	Approval	Comments
Recruitment	Board Directors & Chief Executive	Board	NGR Committee will carry out initial interviews and selection
	Director of Finance & Governance	Chief Executive, Treasurer and Assistant Director of HR	
	Other Executive Directors	Chief Executive, Board Directors and Assistant Director of HR	
	All Other Staff	HR and Line Manager (plus Head of Department and/or Executive Director, if appropriate, according to level of post)	

The exercising of the above delegations of authority are monitored through internal and external audits of our Quality Management System, which is accredited to ISO 9001:2015, and our annual, external audit (financial).

Amendment Log

Date	Change	Made by	Approved by
Nov 2017	First Issue	Surinder Sihra	Ali Oliver
30.03.18	Amendments in accordance with UK Code for Sports Governance	Janette Massey	Surinder Sihra
28.04.20	Added monitoring details, updated job title and approval of 'other staff' recruitment	Janette Massey	NGR Committee