

YST School Membership

Terms and Conditions 2023-24



GENERAL

Glossary

'**Membership benefit(s)**' refers to all resources (online, digital and hard copy), professional learning, workshops, events, newsletters, development manager and consultancy visits included within a membership package or purchased as separate, individual items.

'**YST**' is Youth Sport Trust.

Membership Period

The YST school membership ("membership") period runs from 1 September to the 31 August each year and can be accessed for a set annual fee (relative to your chosen membership level), regardless of what point in the year you join. We encourage you to join as early as possible within the membership period to fully maximise it.

Renewals

Individual member schools

Membership will be automatically renewed on an annual basis towards the end of the summer term unless you inform us otherwise by 22 June 2024. Invoices will be issued from the end of June and cannot be cancelled. Payment must be made in full in **September** before renewed memberships will be activated.

Cluster member schools

If your membership is part of a group (cluster) of schools, your membership will be renewed through your Cluster Co-ordinator, after discussions with their regional YST Development Manager.

All-through schools

If your school has both Primary and Secondary age pupils, your membership package will include access to both the Primary and Secondary digital and virtual resources.

Where your membership package includes access to a physical resource, your all-through school is entitled to only one (e.g., 1 regional networking place, 1 YST Conference place, 1 Athlete Mentor visit or 1 YST consultancy visit).

Terms of Use

YST encourages all schools to maximise their membership. Our team will provide support and will send regular reminders in our newsletters. Please note the following:

- Membership benefits will not be available to access until full payment has been received
- Membership benefits that have not been used by 31 August are non-refundable and cannot be transferred or rolled over.

Prices

We reserve the right to increase the cost of membership packages and YST products throughout the academic year. Please note that this does not affect organisations that have already purchased a membership package or YST product prior to the price increase coming into effect.

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Payment

Payment can be made via invoice or credit/debit card.

Invoices are produced approximately 72 hours after the order has been placed online and payment is due within 30 days of the invoice date. Any physical resources purchased, in addition to a membership, will be dispatched within 28 days of receipt of payment.

If payment is not made within 30 days of the invoice date, YST shall reserve the right to claim interest on the overdue amount at 8% per annum above the Base Lending Rate of the Bank of England, calculated on a daily basis from the due date until the date that the payment is made.

Please contact us on 01509 462991 or email membership@youthsporttrust.org if you have any queries.

Communications

If your contact information changes, please let us know. Please inform your Regional Membership & Network Support Coordinator directly or email the membership team at membership@youthsporttrust.org

Data Protection

YST is committed to keeping your personal data safe and secure. All personal data will be processed in accordance with our [Privacy Notice](#), in compliance with all applicable UK data protection legislation. You will be given the option to select any marketing preferences and will have the option to opt-out of communications at any time, other than those directly connected with your school's YST membership.

MEMBERSHIP BENEFITS

Unforeseen Circumstances

In unforeseen circumstances, we accept that some membership benefits may have to be cancelled or rescheduled by YST at short notice. We will only do this as a last resort and will work with you to reduce any impact.

It is possible that circumstances out of our control may lead to some unavoidable disruption to services or necessitate alternative delivery of some membership benefits. However, YST is committed to undertaking all reasonable endeavours to ensure you receive the full value of your membership package.

Intellectual Property

"Intellectual property" shall mean all intellectual property rights, including (without limitation) patents, trademarks, service marks, trade or business names, goodwill, confidential information, database rights, rights in designs, copyrights, and all inventions, know-how, and all similar and analogous rights.

All intellectual property rights associated with membership, including but not limited to all materials provided in relation to membership and any membership benefits, shall remain the property of the YST. You agree not to reproduce, sell, hire or copy such materials in whole or in part and not to use such materials, except for the purposes of personal reference and school development, without signed consent from the YST.

YST will grant member schools a royalty-free, non-transferable, non-exclusive licence to use the YST member logo, in accordance with YST brand guidelines as updated and made available to member schools from time to time, for the duration of the membership period only.

Annual Conference

If your membership package includes a YST conference and/or dinner place as a benefit, this place must be booked by the 31 January 2024. If the place has not been booked by this date, YST reserve the right to re-allocate this place by gifting it back to the school sport network, in furtherance of its mission as a charity committed to improving every child's life through sport and physical activity.

It has not yet been determined how the 2024 Youth Sport Trust conference will be delivered. We reserve the right to make alternative provision in place of this benefit, if necessary, whether it has been purchased as part of a package or as an additional member benefit.

Additional Sessions

This section relates to any session (a "**Session**") bought in addition to your membership package, either as a single school or as part of a group of schools. This includes, but is not limited to, face-to-face training, workshops, Athlete Mentor visits or consultancy visits.

Objectives

It is your responsibility to ensure that all delegates fully understand the Session objectives. If you need support, please email membership@youthsporttrust.org or contact your Regional Membership & Network Support Coordinator.

Bookings

If you purchase a Session, our Membership Team will support you with your booking and help you to source what you need, e.g., a tutor, athlete mentor or consultant. We need a **minimum of eight weeks' notice**, i.e., between the date of booking and the Session date.

All Session delivery costs must be covered locally (e.g., venue and refreshments). The Session content and tutor, athlete mentor or consultant will be supplied by the YST.

Athlete Mentor visits are subject to availability and will be allocated on a first-come, first-served basis.

Consultancy visits will be arranged between yourself and your regional YST Development Manager. Please ensure you have several dates available for these visits.

Cancellation and Rescheduling

We accept that occasionally it may be necessary for you to cancel or reschedule a Session. Notice to cancel or reschedule a Session must be submitted to YST in writing, from your school's membership lead contact. Please note that it is your responsibility to ensure that this written notice has been received.

The notice period required for cancelling or rescheduling a Session is **a minimum of two weeks before the Session delivery is due to take place**. To enable us to cover our administration costs, cancellations with less than two weeks' notice may be subject to a charge, as YST may still be required to pay the tutor or Athlete Mentor.

For the avoidance of doubt, you will retain responsibility for informing your delegates/schools of the Session cancellation or rescheduling. YST shall not be liable for any loss, liability, costs, damages or expenses arising from such cancellations or rescheduling.

It is the course organiser's responsibility to confirm delegate numbers for the Session to YST two weeks prior to the course taking place. YST reserve the right to cancel or postpone a Session on behalf of a course organiser if confirmation of delegate numbers is not provided.

All rescheduled Sessions must be delivered before the end of the academic year and can only be rescheduled once.

In the unlikely event that YST are unable to service a Session, YST will undertake its best endeavours to reschedule the Session as soon as possible, for a mutually convenient date.

If it is not possible to reschedule the Session within the academic year, YST will refund the full cost of the Session.

Delegate numbers

The standard minimum number of delegates for a workshop or face-to-face training is eight and the maximum number is 25. A second deliverer will be required for more than 25 delegates, to ensure a high-quality experience for all delegates, and therefore charges will apply. Please note that venue restrictions may also apply.

Please contact your Regional Membership & Network Support Coordinator or email membership@youthsporttrust.org for further information.

Athlete Mentor Visits

The Athlete Mentor team is made up of past and present athletes who have all competed at an elite level within their chosen sport. Many have experience of major events, including Olympic, Paralympic and Commonwealth Games, as well as World and European Championships. Athletes are deployed regionally, and it is with regret that we are unable to allocate named athletes on request.

Amendment Log

| Version | Date | Change | Made by | Approved by |
|---------|----------|--|-----------|-------------|
| 1 | - | Original | H Whittam | J Massey |
| 2 | 17/04/19 | General Updates for 2019/20 membership | H Whittam | J Massey |
| 3 | 23/04/21 | General updates for 2021/22 membership | H Whittam | J Massey |
| 4 | 21/07/22 | General updates for 2022/23 membership | H Whittam | J Massey |
| 5 | 21/06/23 | General updates for 2023/24 membership | L Adams | J Massey |