

## SAFEGUARDING CONCERNS PROCEDURE

**You have been told or made aware of concerns about a child or young person.**

E.g. alleged abuse, poor practice or concerns about their safety, welfare and wellbeing.

Has the child/young person been harmed, at risk of harm  
or in need of immediate medical attention?

Yes

**Call 999 for Emergency Services.**

Follow all instructions provided to safeguard the child/young person.

In a medical emergency if onsite paramedics are available call them for assistance after you have called 999.

Report and record all actions taken to safeguard the child/young person to the Event Safeguarding Lead

No

**Is this a Youth Sport Trust event/activity following the Youth Sport Trust Child Safeguarding Policy and Procedures?**

Yes

Report the concerns to the Youth Sport Trust Event Safeguarding Lead as soon as possible.

**Complete the Youth Sport Trust Safeguarding Incident Report Form**

The Youth Sport Trust Event Safeguarding Lead will determine and record all actions and plans to safeguard the child/young person.

The Youth Sport Trust Event Safeguarding Lead will report to the Youth Sport Trust Lead/Deputy Safeguarding Officer.

No

Report your concerns immediately to the Designated Safeguarding Lead at the school/other partner organisation.

The Designated Safeguarding Lead at the school/other partner organisation will determine and record all actions and plans to safeguard the child/young person.

Report all actions taken with the school/partner organisation to safeguard the child/young person to the Youth Sport Trust Lead/Deputy Safeguarding Officer as soon as possible after the event.