**Bringing it To Life in a Presentation or Video**

You could turn your school’s story into a PowerPoint presentation or a video. This gives you chance to make your story visual and engaging. It also means you could also present it back to other teachers and/or students in your school.

Below are some tips on how to turn your story into a presentation and a place you can start to jot down some notes to help create your presentation.

**REMEMBER:** If you are identifying anyone in your presentation such as through photographing them, videoing them or using their voice you must obtain signed consent first (from parents/guardians if the individual is under 18) and provide the signed consent forms to the Youth Sport Trust when submitting your presentation or video.

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| 1. **Plan what to do, show and say**

Be clear on the key messages and the outcomes you want to achieve.  |  |
| 1. **Who was involved and what was the problem to be addressed?**

Use evidence (data, quotes etc.) to help readers/listeners want to stay engaged in your story to find out what happened.  |  |
| 1. **What did you do? How did you solve the problem?**

Think right back to the start here. What were the key activities that took place to help you solve the problem.  |  |
| 1. **What happened?**

Describe the impact of what you did. Think back to the original problem – did you solve it? Is there any more evidence (data, quotes etc.) that could help you demonstrate the impact?  |  |
| 1. **What next?**

Where are you going next? Will you do it again? What would you do differently to make it better? Remember to think about challenges as well as successes. |  |