



**Case Study Application Form Checklist
Questions and Prompts**

These questions are intended as a guide only, to help shape a high quality application.

The challenge

What did you want to do and why?

How did you identify the need for the work? E.g. SEF/SDP

Why was it important for you to undertake this work?

How have you identified those groups of young people most in need?

Who are the target group and what are you hoping that they learn/improve?

What aspect of Every Child Matters were you trying to impact on?

Does the strategy support the achievement of other areas? E.g. healthy schools, community cohesion, part of extended school core offer?

Meeting the challenge

What did you do? (please tell us *what* you did and *how* you did it)

What innovative strategies specifically target learning?

Can you show the step by step process involved in developing and delivering the project?

Who was involved and why?

Did you involve young people in the consultation process?

Did you involve any external partners?

What challenges did you face and how did you overcome them?

How have you developed the skills and confidence of your staff and pupils?

Were there any barriers and what did you do to overcome these?



Impact

What difference has this made? (what evidence do you have?)

How has this made a difference to:

- teaching and learning?
- the young people?
- areas of school life?

How has this improved:

- the Every Child Matters outcome for young people?
- attendance, behaviour, attitude, and how do you know?
- achievement and attainment?
- health and well being?

What difference has this made to adult learners in the wider community?

What has been the impact of partnerships?

How do you know the intervention has been successful and what evidence do you have?

Remember to show evidence as to how you know a difference has been made. Evidence can include pupil and whole school data, quotes and individual examples.

Why did this intervention work and how do you know?

What in particular made this intervention/strategy effective?

Who involved made the difference to this?

Did you have Senior Leadership Team support?

Did you get support from other areas of the school?

Sustainability

How have you made sure this work can keep going over time?

What strategies have you put in place to build on the success of this work?

How are you planning to embed this work further?

How will you ensure that partners/stakeholders remain involved?

What steps need to be put in place to improve this further?